

# 2024 SUMMER STUDIO POLICIES

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## **Attendance / Makeup Classes**

Regular attendance builds better technical execution, stage performance qualities and overall confidence. We will not be offering make up classes for missed enrollment.

The best way for dancers to learn and polish technique and choreography is to be in class. No drop in classes will be available unless class has availability. Please email [studioa@sowaldance.com](mailto:studioa@sowaldance.com) to inquire.

If a class does not meet the 4 student studio minimum that's required for enrollment, the studio reserves the rights to cancel class. If this should happen you would receive a full refund of all fees paid.

## **Tuition Breakdown for Summer | Due June 1st**

55-60 Minute Class | 5 Weeks | \$95

45-50 Minute Class | 5 Weeks | \$85

## **Auditions | Company Team**

If you're ready to take your dance journey to the next level, we invite you to connect with us at [studioa@sowaldance.com](mailto:studioa@sowaldance.com) for more information about auditions and the Company Team experience. Stay tuned for updates and announcements, as we're committed to helping you find your rhythm and shine on stage.

South Walton  
Dance Company



Hello!

On behalf of the administrative staff and teachers at South Walton Dance Company, I want to welcome you.

We are very excited that you have chosen us to support you on your dance journey. Please take a few minutes to look over the information included in this packet and please don't hesitate to reach out if you have any questions.

Happy dancing!

Ashley Brooks

WELCOME

# CONTACT INFO

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**Administration:** [studioa@sowaldance.com](mailto:studioa@sowaldance.com)

**Director & Owner:** *Ashley*

[ashley@sowaldance.com](mailto:ashley@sowaldance.com)

**Studio Assistant Manager:** *Miranda*

[miranda@sowaldance.com](mailto:miranda@sowaldance.com)

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**Text Messages:** Quick Communication

*Ashley* (850) 963-4169 | *Miranda* (850) 628-7003



**Address:** 17287 US HWY 331 S Freeport FL



**Website:** [www.sowaldance.com](http://www.sowaldance.com)



**Instagram:** [@southwالتondance](https://www.instagram.com/southwالتondance)



**Facebook:** [www.facebook.com/sowaldance](http://www.facebook.com/sowaldance)

We do our best to communicate with our dance families.

We do this by sending emails. Please make sure you update your parent portal account with the best email address. In our new Dance Pro Software we will also send text updates only for important information and immediate response.

(example class canceled or emergency updates)

# TUITION & FEES

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## Registration Fees | Seasonal Payment

Registration fee is \$40 PER CLASS. The registration fee covers administrative costs and ensures a spot in our dance programs. This is a one-time payment for the season. Cap registration fee for each dancer is \$80. You need to enroll online for the 2 classes and the additional classes you should email us directly for manual registration.

## Tuition | Monthly Payment

30 Minute Class | \$60

45 Minute Class | \$65

50 Minute Class | \$70

60 Minute Class | \$75

## Late Fees

We kindly ask for tuition payments to be made by the first of the month. To accommodate any unexpected delays, we offer a 5-day grace period. If payments extend beyond this period, a late fee will be applied to the balance. We truly value open communication. If you anticipate a late payment, please let us know in advance so we can work together to find a suitable solution.

## Performance Fees

Costume Fees: Vary per costume. Estimated costs range from \$70 - \$90. Costume Fees will be drafted on November 1, 2023. Performance Fee for our Spring Showcase will be drafted on May 1, 2024. Recital Fee is \$50 and includes 2 tickets to the showcase on June 1st. Additional tickets will be sold for family and friends starting April 1, 2024.

# TUITION & FEES

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Continued

## Discounts

\$10 discount offered for 2nd, 3rd, so on... per dancer

Example: LV C Monthly Tuition \$75 (60min)

Discount Class 2: \$10 \$65

Discount Class 3: \$10 \$65

## Refunds

Please be aware that our studio follows a credit-only policy for cancellations and adjustments. We do not issue refunds in cash. Instead, any eligible amounts will be credited to your account, which can be utilized for future classes, events, or merchandise. We appreciate your understanding of this policy, which helps us maintain the quality of our dance programs. For further details, please refer to our official refund policy document or contact us directly.

## Other Fees

Throughout the year there are several opportunities for the dancers to perform, take classes with guest artists and travel. It is up to you and your dancer to decide if you would like to participate. These are addition to your monthly tuition.

# STUDIO POLICIES

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## Attendance

Regular attendance builds better technical execution, stage performance qualities and overall confidence. Dancers with too many absences too close to recital may need to schedule private lessons to catch up for an additional fee.

The best way for dancers to learn and polish technique and choreography is to be in class and although we do not set an attendance policy for our recreational classes our company team has a 90% attendance policy.

## Holidays

South Walton Dance Company follows Walton County School Schedule. An email will be sent by 12 (noon) about the status of the day's classes if there is inclement weather. We will also keep the parent portal updated with any changes to the schedule and closures.

## Makeup Classes

Our Makeup class policy is the dancer can makeup 1 class a month by attending another same level class with approval from the instructor. For Holidays and other group classes the instructor will schedule a day for makeup for the entire class.

## Canceled Classes/Emergency Closures

Parent Portal will be updated in the case of an emergency closure. We will email and send text through the dance pro program to try to ensure all dance families are updated in case of a last minute closure. Follow us on social media as we will always post there as well with important information.

# STUDIO POLICIES

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## **Auditions | Company Team**

Our auditions, are usually held during the summer unless stated otherwise, offering dancers a golden opportunity to showcase your skills, dedication, and artistry.

If you're ready to take your dance journey to the next level, we invite you to connect with us at [studioa@sowaldance.com](mailto:studioa@sowaldance.com) for more information about auditions and the Company Team experience. Stay tuned for updates and announcements, as we're committed to helping you find your rhythm and shine on stage.

## **Performances**

Our main scheduled performance for our recreational dance program is June 1, 2024. We do have additional performances throughout the year within the community, follow us on social media and make sure you check parent portal for opportunities for your dancer to par

## **Volunteering**

Do you want to help with the studio? We are taking volunteers for our annual showcase. Check out the showcase opportunities in your parent portal or reach out to Ashley for more information.  
email: [ashley@sowaldance.com](mailto:ashley@sowaldance.com)

# STUDIO POLICIES

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## Rehearsals

Showcase for Spring is scheduled for June 1, 2024. Rehearsals will be held on May 31, 2024 at South Walton High School in Santa Rosa Beach, FL. Your dancer must attend rehearsals to perform in showcase.

Other Events: If your dancer participates in events within the community they pay additional classes to practice and fees associated with the performance and time commitment for the dancers and staff. This will be communicated prior to your agreement of participation.

## Studio Visitors

We have created a parent and dancers waiting area at the front of our studio. Please be respectful of the classes going on and remain in the designated area. Bathrooms are in the back of the building you can feel free to use those as needed. We do not allow visitors inside the classes unless instructor invites you in for a viewing of the dance curriculum they are working on or similar.

## Bullying

SWDC will not tolerate physical, emotional, cyber or any other form of bullying which we define as any physical, verbal or written behavior (either electronically or in person) directed to harm another or to create a hostile environment.

SWDC and our instructors are committed to deepening our students understanding of respect and compassion and creating a safe place for all to learn the fundamentals of proper dance technique. Our anti-bullying policy is applicable to all students, teachers, employees and dance families.

If any student, teacher, employee or member of a Studio 3 dance family engages in any form of bullying activity they will no longer be permitted to participate in any way at STUDIO 3.

To report bullying please email your instructor or contact Ashley directly.





# STUDENT EXPECTATIONS

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## Dress Code

Dress code is by class level. Please have hair pulled back in a bun for all ballet and lyrical classes. For our hip hop and jazz classes a low bun or ponytail are acceptable.

## Attendance

South Walton Dance Company is dedicated to our dancers and by attending class regularly we are able to give them the knowledge and instruction needed in their weekly class. We understand there may be times when your dancer has to miss their class, but it is imperative they attend every class to fully get the instruction they are signed up to receive.

Students are expected to:

- **be on time for class** | if they are late please enter quickly without causing distraction.
- **come to class ready in dress code** with shoes on
- **be respectful** to instructors and mother dancers
- **bring water** (only) into the studio
- **clean up** after themselves
- **get involved** -community outreach performance opportunities
- **practice at home**



# PARENT EXPECTATIONS

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Parents are expected to:

- **encourage dancers** to attend classes (even after a long day)
- **arrive on time to class** | if running late walk dancer in to ensure they get to the correct class (staff has already started class and will no longer be at the front to walk them back).
- **pick up on time** | if you are running late for pick up please contact your instructor or one of our staff members so we can arrange for your dancer to wait until you arrive. We know things happen and you might run late -- we are here for you.
- **Intro to dance & level A parents please make sure their shoes are properly** on when they enter the studio and they have used the restroom prior to entering the classroom.
- **stay in the "know"**. Communication!! Check your **parent portal** & email inbox prior to emailing or calling our instructors; we are working on making sure you understand, know and can see all the things happening in your dance studio. Our response time might be delayed and we hope all the information needed is available to you so you won't need to question or wonder what's going on within the studio.
- **make sure your account information is correct** for your tuition payment. The tuition will be drafted at the first of each month when tuition is due. We do not invoice monthly for payment.
- **get involved** with our studio: volunteer opportunities are available!